



# OPEN EXAMINATION

## MEDICAL CONSULTANT I (PSYCHIATRIST), CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

**OPEN - SPOT**

**SACRAMENTO, ROSEVILLE, OAKLAND, FRESNO, LOS ANGELES, SAN DIEGO**

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

TESTING IS CONSIDERED CONTINUOUS AS DATES CAN BE SET AT ANY TIME. THE TESTING OFFICE SHOWN BELOW WILL ACCEPT APPLICATIONS CONTINUOUSLY AND WILL NOTIFY AND TEST APPLICANTS AS NEEDS WARRANT.

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**SPOT FOR**

**SACRAMENTO, ROSEVILLE, OAKLAND, FRESNO, LOS ANGELES, SAN DIEGO**

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**WHO SHOULD  
APPLY**

Persons who meet the minimum qualifications as stated. This is an open examination. Applications will NOT be accepted on a promotional basis. Career credits will not be granted.

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**HOW TO APPLY**

Submit Applications (STD Form 678) and your Curriculum Vitae to the California Department of Social Services, Disability and Adult Programs Division, Examination and Recruitment Unit, 1000 G Street, Suite 500, Sacramento, California 95814. **DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD.**

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**FILING  
INFORMATION**

Indicate in Block No. 1 of your application the location where you wish to establish eligibility. **Candidates may only establish eligibility in one location.** Persons who file for more than one location on one application or who file multiple applications will be scheduled for the location nearest their residence as indicated on the application. Indicate the location for which you are applying directly under the examination title on your application.

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**CROSS FILE -  
TWO CLASSES**

If you meet the entrance requirements for this class and for Medical Consultant I, California Department of Social Services, you may file for both classes on a single application.

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**APPLICATION  
DEADLINE**

**CONTINUOUS FILING**

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**S E E   R E V E R S E   S I D E   F O R   A D D I T I O N A L   I N F O R M A T I O N**

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**MEDICAL CONSULTANT I (PSYCHIATRIST),  
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES  
SM 41-7785**

**FINAL FILING DATE: CONTINUOUS FILING**

<b>MEDICAL CONSULTANT I (PSYCHIATRIST), CALIFORNIA DEPARTMENT OF SOCIAL SERVICES</b>
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**SPECIAL TESTING ARRANGEMENTS** If you have a disability and need special testing arrangements, mark the appropriate box in Part 2 of the "Examination Application". You will be contacted to make specific arrangements.

**SALARY RANGES**

Range A \$8,140 - \$9,893  
Range B \$8,533 - \$10,372  
Range C \$8,782 - \$10,673

Range A.

This range shall apply to any incumbent of a position who does not meet the criteria for a payment at either Range B or Range C.

Range B. This range shall apply to:

1. Incumbents in any medical class having such a range, who have been accepted at some time for an examination for a medical specialty certificate as evidence by a written statement from the secretary of an American medical specialty board or an American Osteopathic specialty board.
2. Incumbents of classes who have completed three years of approved residency training in an accepted medical or osteopathic specialty in an approved hospital or institution.
3. Incumbents in a class who have completed one year of full-time paid public health medical experience in a public health agency, and one year of academic training on the graduate level in public health and preventive medicine, and one year of approved residency training in public health and preventive medicine.

Range C.

This range shall apply to incumbents in any medical class having such a range who possess a valid medical or osteopathic specialty certificate issued by an American medical specialty board or an American osteopathic specialty board.

**REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION**

**NOTE: ALL APPLICANTS MUST MEET THE MINIMUM QUALIFICATIONS AS STATED BELOW AT THE TIME THE APPLICATION IS FILED. YOUR SIGNATURE ON YOUR APPLICATION INDICATES THAT YOU HAVE READ, UNDERSTOOD, AND POSSESS THE QUALIFICATIONS REQUIRED.**

**MINIMUM QUALIFICATIONS**

**License:** Possession of the legal requirements for the practice of medicine in California as determined by the Medical Board of California (formerly known as California Board of Medical Quality Assurance) or the California Board of Osteopathic Examiners. (Applicants who are in the process of securing approval by the Medical Board of California (formerly known as Board of Medical Quality Assurance) or the Board of Osteopathic Examiners will be admitted to the examination, but the Board to which application is made must determine that all legal requirements have been met before candidates will be eligible for appointment.)

**and**

**Certificate:** Possession of a valid certificate in Psychiatry issued by the American Board of Psychiatry and Neurology, the American Osteopathic Board of Neurology and Psychiatry, or eligibility for examination for such a certificate as evidenced by a written statement from the Secretary of either Board. (Applicants who are in the process of establishing specialty board eligibility will be admitted to the examination but the required verification must be submitted before appointment.)

**and**

**Experience:** One year of experience in the practice of psychiatry exclusive of the internship.

Note: Applicants must show their license/certificate number, title, and expiration date on their application and attach a Curriculum Vitae.

**(CONTINUED ON THE NEXT PAGE)**

<b>MEDICAL CONSULTANT I (PSYCHIATRIST), CALIFORNIA DEPARTMENT OF SOCIAL SERVICES</b>
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<b>THE POSITION</b>	The Medical Consultant, under general direction and supervision in a Disability and Adult Programs Division Branch Office, reviews and interprets medical and other evidence submitted by physicians and other sources to assist in determining an applicant's eligibility for disability benefits which involve mental impairments. Applicants for disability include both adults and children.
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<b>ELIGIBLE LIST INFORMATION</b>	Names of successful competitors are merged into the list in order of final scores regardless of date. Eligibility expires 24 months after it is established.
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<b>EXAMINATION INFORMATION</b>	A candidate may be tested only once during any 24 month period. Testing may be administered approximately three times a year.
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This examination will consist of a Qualifications Appraisal Interview. Interviews will be scheduled in Roseville, Sacramento, Oakland, Fresno, Los Angeles, and San Diego.

The interview will include a number of predetermined job-related questions. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained in the interview.

**COMPETITORS WHO DO NOT APPEAR FOR THIS INTERVIEW WILL BE DISQUALIFIED.**

**QUALIFICATIONS APPRAISAL INTERVIEW - WEIGHTED 100%**

**Scope:**

**A. Knowledge of:**

1. Principles and practices of general medicine with particular reference to the techniques and trends in the diagnosis of physical and mental impairments and in treatment resources for such impairments.
2. Interrelationships of Federal, State and local professional and voluntary public health and welfare agencies and of the programs and services of such agencies.
3. Knowledge of medical impairments and their effects on function.

**B. Ability to:**

1. Interpret and apply the medical policies and standards of the Department's program.
2. Promote the organization to community health resources and their effective utilization.
3. Analyze situations accurately and take effective action.
4. Establish and maintain cooperative relations with those contacted in the work.
5. Communicate effectively.
6. Use computers effectively.

<b>VETERANS PREFERENCE CREDITS</b>
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Veterans preference credit will not be granted in this examination since it does not qualify under the law as an entrance examination nor as an "open, nonpromotional" entrance examination.
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## GENERAL INFORMATION

**Americans with Disabilities Act, Title II:** The California Department of Social Services (CDSS) is committed to a strong policy of equal employment opportunity. To this end, CDSS does not discriminate against or exclude any person from participating in the employment process, advancement, benefits of employment, or in the admission and access to programs or activities administered by CDSS on the basis of: race; color; national origin; ancestry; religion; creed; sex; marital status; sexual orientation; pregnancy; age; veteran status; political affiliation; or disability (including AIDS) as required by Title II of the Americans with Disabilities Act (ADA). Reasonable accommodations for qualified individuals with disabilities will be made available upon request.

**It is the candidate's responsibility** to contact the California Department of Social Services three days prior to the written test date if he/she has not received his/her notice.

**For an examination** without a written feature it is the candidate's responsibility to contact the California Department of Social Services, Personnel Bureau, at (916) 657-1762 or CALNET 437-1762 three weeks after the final filing date if he/she has not received a progress notice.

**If a candidate's notice** of oral interview or performance test fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

**Applications** are available at State Personnel Board offices, local offices of the Employment Development Department, the Department noted on the front, and on the Internet <http://exams.spb.ca.gov> address.

**If you meet the requirements** stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on the other side of this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

**The State Personnel Board** reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

**Examination Locations:** When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. Ordinarily, oral interviews are scheduled in Sacramento, San Francisco, and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in from one to four years unless otherwise stated on this bulletin.

**General Qualifications:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgement, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

**Criminal Record Clearance Information:** Some positions, within various divisions of the California Department of Social Services, are subject to fingerprinting and criminal records check requirements. This check will be completed by the Department of Justice. Applicants will be notified during the hiring process if the position is affected by the criminal records clearance procedure. Criminal record clearance is a condition of employment in positions affected by this procedure.

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**CALIFORNIA DEPARTMENT OF SOCIAL SERVICES  
744 P STREET  
SACRAMENTO, CA 95814**

If deaf or hearing impaired, call the California Relay Service - From TDD phones: 1-800-735-2929  
1-800-735-2922

TTY telephone number: Sacramento (916) 653-5457; CALNET 453-5457

TTY is Telecommunications Typewriter and is reachable only from phones equipped with a TTY/TDD Device.